Miscellaneous Services Requisition

TO:	TODD JOHNSON
GROUP:	SOUTHEAST U.S./KOREA ECONOMIC TRADE ASSOCIATION
DATE OF MEETING:	NOVEMBER 13-15, 1988
GROUP'S CONTACT:	MR. WILLIAM ROWLAND, JR.
SERVICE REQUESTED:_	8 FIFERS & DRUMMERS FOR GROANING BOARD DINNER
PRICE QUOTED:	\$300.00
CHARGE TO:	M/A (SEUS2) - LODGE F&B
DATE:	MONDAY, NOVEMBER 14, 1988
TIME:	6:55PM
LOCATION:	NORTH GALLERY TO VIRGINIA ROOM

DETAILS:

TJ(2) PIC / MHA

BY: PAM PHELPS Pam theys
DATE: MAY 12, 1988

TO CONFIRM, PLEASE SIGN ONE COPY AND RETURN.

SOUTHEAST UNITED STATES/KOREA ECONOMIC COUNCIL ACTIVITY

Association Dinner

November 14, 1988

Monday

7:00 p.m. - 9:00 p.m.

Description:

Groaning Board dinner

Attendance:

Association members, Governors, spouses, special guests (295)

Location:

Virginia Room, Lodge

Equipment:

Tables of 8. Floral arrangement with appropriate state

flags to be placed at designated Governors' tables

On Site:

Staff

<u>Vendor</u> CW Other

N. Hoppes

Joy Graham

Photographer

Schedule:

6:00 p.m.

Joy Graham and N. Hoppes arrive to arrange placecards at head tables and to check correct placement of state flags at

Govennors' tables.

6:50 p.m.

Governors, spouses and special guests escorted to their

tables

6:55 p.m.

Fife and Drum Corp marches through reception area and doors

open for guests to enter dining room

7:00 p.m.

Guests enter dining room and take seats

7:10 p.m.

Dinner begins

7:45 p.m.

Colonial entertainment begins to circulate among the tables

p.m.

Following serving of desert a CW folk will make announcement.

9:00 p.m.

Dinner ends and guests depart for Auditorium

Staff at Activity: P. Grossman, J. Loving, N. Hoppes, R. A. Robinson, P. Hoppes, B. Twyman, B. Page, B. Anderson, D. Werner, B. Rowland, J. Jefferson, K. Ellett, Joy Graham

Menu:

Groaning Board

Peanut Soup Flounder Beef Sirloin Fried Chicken Corn Pudding Zucchini/Snaps Pumpkin Fritters

Bread Cherry Trifle

Salmagundi

Beverage Beer



DISTRIBUTION

11/8/88

FUNCTION DAY/DATE:	GROUP:
MONDAY, NOVEMBER 14, 1988	SOUTHEAST U.S/KOREA ECONOMIC TRADE ASSOC.
GROUP CONTACT:	HOTEL CONTACT: PAM PHELPS PWP
MR. WILLIAM ROWLAND BILLING:	EXPECTED GUARANTEED SET-UP
	310 255
M/A (SEUS2)	MENU:
***17% SERVICE CHARGE PLUS 6.5% TAX	GROANING BOARD
LIQUOR REQUIREMENTS:	DINNER @ \$39.00PP
HOUSE BRANDS @ \$3.00/DRINK++	
	KING'S ARMS TAVERN PEANUT SOUP
	SIPPETS
	POACHED FILLET OF BAY FLOUNDER
	CREOLE SAUCE
	STEAMED RICE
NORTH GALLERY 6:00PM-7:00PM	OTHERD RICE
LOCATION: TIME:	ROASTED TOP SIRLOIN OF BEEF, AU JUS
HORS D'OEUVRES:	CORN PUDDING
30 DOZEN ASSORTED CANAPES @ \$13.50/DOZEN++ TO BE PASSED	SAUTEED ZUCCHINI & SNAP BEANS
TO BE TROUB	SOUTHERN FRIED CHICKEN
4 POUND TOASTED PECANS @ \$18.00/POUND++	PUMPKIN FRITTERS
POUND TOASTED ALMONDS @ \$18.00/POUND++	
	SALMAGUNDI
	(AN 18TH-CENTURY COMBINATION OF FRESH GARDEN
	GREENS, VIRGINIA HAM, TURKEY, CHEDDAR CHEESE
	HARD-BOILED EGGS, CELERY, ANCHOVIES & OLIVES
	HERB DRESSING
	LOAVES OF CHOWNING'S BREAD
	WILLIAMSBURG SOUR CHERRY TRIFLE
	WILLIAM BOOK GILLEN THE BE
	BEVERAGE
	PITCHERS OF ALE WILL BE SERVED THROUGHOUT THE
	GROANING BOARD.
NORTH GALLERY 6:00PM-7:00PM	SERVICE NOTES:
AUDIO-VISUAL	1. REGULAR GROANING BOARD ENTERTAINMENT.
	2. TABLES OF 8 - SET 24 IN WELL W/7 RESERVED
(1) LECTERN MIKE @ \$12.00+	SIGNS - FLOWERS FOR THESE TABLES BY
	WILLIAMSBURG FLORAL.
	3. STANDING LECTERN.
VIRGINIA ROOM 6:00PM	VIRGINIA ROOM 7:00PM
LOCATION: TIME:	LOCATION: TIME:

Miscellaneous Services Requisition

TO:	TOM SMITH
GROUP:	SOUTHEAST U.S./KOREA ECONOMIC TRADE ASSOCIATION
DATE OF MEETING:	NOVEMBER 13-15, 1988
GROUP'S CONTACT:	MR. WILLIAM ROWLAND, JR.
SERVICE REQUESTED:_	3 BALLADEERS & MC FOR GROANING BOARD DINNER
	\$60.00PER HOUR EACH & \$75.00 PER HOUR, RESPECTIVELY
CHARGE TO:	M/A (SEUS2) - Lodge f&B.
DATE:	MONDAY, NOVEMBER 14, 1988
TIME:	7:00PM-8:30PM
LOCATION:	VIRGINIA ROOM
DETAILS:	

TS(2) PIC / MHA

BY: PAM PHELPS am Phelps
DATE: MAY 12, 1988

Miscellaneous Services Requisition

TO:	MARIAN WILSON
GROUP:	SOUTHEAST U.S./KOREA ECONOMIC TRADE ASSOCIATION
DATE OF MEETING:	NOVEMBER 13-15, 1988
GROUP'S CONTACT:	MR. WILLIAM ROWLAND, JR.
SERVICE REQUESTED:_	MADRIGAL SINGERS FOR GROANING BOARD DINNER
PRICE QUOTED:	\$300.00
CHARGE TO:	M/A (SEUS2) - LODGE F&B
DATE:	MONDAY, NOVEMBER 14, 1988
TIME:	9:00PM
LOCATION:	VIRGINIA ROOM

DETAILS:

MW(2) PIC -MHA

BY: PAM PHELPS Tom MULL
DATE: MAY 12, 1988

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Miscellaneous Services Requisition

TO:	JACQUELINE LOMBARDO
GROUP:	SOUTHEAST U.S./KOREA ECONOMIC TRADE ASSOCIATION
DATE OF MEETING:	NOVEMBER 13-15, 1988
GROUP'S CONTACT:	MR. WILLIAM ROWLAND, JR.
SERVICE REQUESTED:_	COLONIAL DANCERS FOR GROANING BOARD DINNER
PRICE QUOTED:	\$275.00
CHARGE TO:	M/A (SEUS2) - LODGE F&B
DATE:	MONDAY, NOVEMBER 14, 1988
TIME:	8:30PM
LOCATION:	VIRGINIA ROOM

DETAILS:

JL(2) PIC MHA

BY: PAM PHELPS Tam Phelps
DATE: MAY 12, 1988

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