

COLONIAL WILLIAMSBURG FOUNDATION  
Visitor Accomodations Service - Hotel Sales

Miscellaneous Services Requisition

TO: TODD JOHNSON

GROUP: SOUTHEAST U.S./KOREA ECONOMIC TRADE ASSOCIATION

DATE OF MEETING: NOVEMBER 13-15, 1988

GROUP'S CONTACT: MR. WILLIAM ROWLAND, JR.

SERVICE REQUESTED: 8 FIFERS & DRUMMERS FOR GROANING BOARD DINNER

PRICE QUOTED: \$300.00

CHARGE TO: M/A (SEUS2) - LODGE F&B

DATE: MONDAY, NOVEMBER 14, 1988

TIME: 6:55PM

LOCATION: NORTH GALLERY TO VIRGINIA ROOM

DETAILS:

TJ(2)  
PIC /  
MHA

BY: PAM PHELPS *Pam Phelps*  
DATE: MAY 12, 1988

TO CONFIRM, PLEASE SIGN ONE COPY AND RETURN.

November 3, 1988

SOUTHEAST UNITED STATES/KOREA ECONOMIC COUNCIL ACTIVITY

Association Dinner

November 14, 1988

Monday

7:00 p.m. - 9:00 p.m.

Description: Groaning Board dinner

Attendance: Association members, Governors, spouses, special guests (295)

Location: Virginia Room, Lodge

Equipment: Tables of 8. Floral arrangement with appropriate state flags to be placed at designated Governors' tables

On Site:

<u>Staff</u>	<u>Vendor</u>	<u>Other</u>
N. Hoppes	CW	Photographer
Joy Graham		

Schedule:

6:00 p.m. Joy Graham and N. Hoppes arrive to arrange placecards at head tables and to check correct placement of state flags at Governors' tables.

6:50 p.m. Governors, spouses and special guests escorted to their tables

6:55 p.m. Fife and Drum Corp marches through reception area and doors open for guests to enter dining room

7:00 p.m. Guests enter dining room and take seats

7:10 p.m. Dinner begins

7:45 p.m. Colonial entertainment begins to circulate among the tables

p.m. Following serving of desert a CW folk will make announcement.

9:00 p.m. Dinner ends and guests depart for Auditorium

Staff at Activity: P. Grossman, J. Loving, N. Hoppes, R. A. Robinson, P. Hoppes, B. Twyman, B. Page, B. Anderson, D. Werner, B. Rowland, J. Jefferson, K. Ellett, Joy Graham

Menu: Groaning Board

Peanut Soup	Corn Pudding	Bread
Flounder	Zucchini/Snaps	Cherry Trifle
Beef Sirloin	Pumpkin Fritters	Beverage
Fried Chicken	Salmagundi	Beer

- JS -



COLONIAL WILLIAMSBURG FOUNDATION  
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TO: TOM SMITH

GROUP: SOUTHEAST U.S./KOREA ECONOMIC TRADE ASSOCIATION

DATE OF MEETING: NOVEMBER 13-15, 1988

GROUP'S CONTACT: MR. WILLIAM ROWLAND, JR.

SERVICE REQUESTED: 3 BALLADEERS & MC FOR GROANING BOARD DINNER

PRICE QUOTED: \$60.00PER HOUR EACH & \$75.00 PER HOUR, RESPECTIVELY

CHARGE TO: M/A (SEUS2) - *Lodge F+B*

DATE: MONDAY, NOVEMBER 14, 1988

TIME: 7:00PM-8:30PM

LOCATION: VIRGINIA ROOM

DETAILS:

TS(2)  
PIC ✓  
MHA

BY: PAM PHELPS *Pam Phelps*  
DATE: MAY 12, 1988

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Miscellaneous Services Requisition

TO: MARIAN WILSON

GROUP: SOUTHEAST U.S./KOREA ECONOMIC TRADE ASSOCIATION

DATE OF MEETING: NOVEMBER 13-15, 1988

GROUP'S CONTACT: MR. WILLIAM ROWLAND, JR.

SERVICE REQUESTED: MADRIGAL SINGERS FOR GROANING BOARD DINNER

PRICE QUOTED: \$300.00

CHARGE TO: M/A (SEUS2) - LODGE F&B

DATE: MONDAY, NOVEMBER 14, 1988

TIME: 9:00PM

LOCATION: VIRGINIA ROOM

DETAILS:

MW(2)  
PIC-  
MHA

BY: PAM PHELPS *Pam Phelps*  
DATE: MAY 12, 1988

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TO: JACQUELINE LOMBARDO

GROUP: SOUTHEAST U.S./KOREA ECONOMIC TRADE ASSOCIATION

DATE OF MEETING: NOVEMBER 13-15, 1988

GROUP'S CONTACT: MR. WILLIAM ROWLAND, JR.

SERVICE REQUESTED: COLONIAL DANCERS FOR GROANING BOARD DINNER

PRICE QUOTED: \$275.00

CHARGE TO: M/A (SEUS2) - LODGE F&B

DATE: MONDAY, NOVEMBER 14, 1988

TIME: 8:30PM

LOCATION: VIRGINIA ROOM

DETAILS:

JL(2)  
PIC ✓  
MHA

BY: PAM PHELPS *Pam Phelps*  
DATE: MAY 12, 1988

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